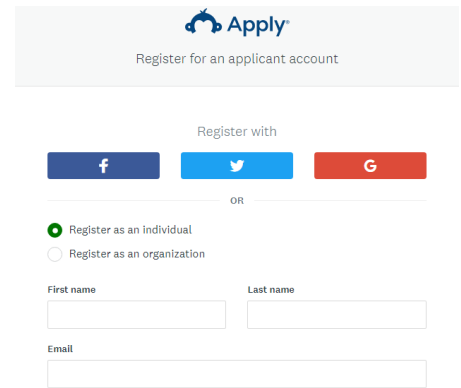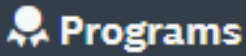# How To Apply

Step 1 - Create an Account
Before you can apply to any of the grants listed on the site, you will need to first register on Survey Monkey Apply. You will have two options to choose from: registering as an applicant or registering as an organization. Select the option that is relevant to the grants you are interested in applying for.
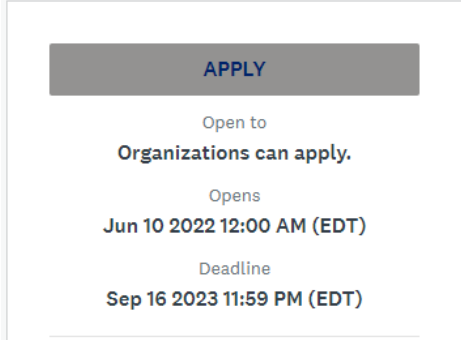
Step 2 - Selecting a program
Once you have created an account, you will be able to see the full list of programs under the "Programs" tab at the top of the page. To apply for one, click "More" on the program tile/list.

Step 3 - Applying for a program
fter making an account, you will
be able to select a button that says "Apply".

Step 5 - Use your tasks bar

Once you click apply, you will see a list of the tasks required for your application. The taskbar located on the left hand side of your screen will show your progress on all the tasks you will have to complete before submitting your application. When you're ready, start with the first task by selecting it in the list.

Step 6 - Track Task Completeness

Once you finish the first task, mark it as complete. This does not submit your application, it just lets you track which items you have left to finish before submitting.

Step 7 - Repeat steps 5 and 6 for all tasks

Once you have completed all steps, make sure your tasks bar shows them all as complete.

Step 8 - Submit your application

Now that you have finished all the required tasks, you can submit your application via the submit button below your task tracker. You will receive confirmation of your submission via the email attached to your profile.

Step 9 - Check the status of your application at any point

After you've submitted your initial application, you can utilize the "My Applications" tab at the top of the page to go back and view your responses or check the status of your application(s).